Kingstowne Residential Owners Corporation



6090 Kingstowne Village Parkway, Alexandria, VA 22315 Phone 703-922-9477| Fax 703-922-2713

Architectural Review Application

Any change to the exterior of the home requires this application to be submitted for review by the Architectural Review Committee (ARC). The ARC traditionally meets on the 3rd Wednesday of every month to review applications.

	Resident In	nformation			
Own	er Name(s):			NAL USE	
			Application Number:		
Addr	ess of Proposed Change(s):				
			Date Received:		
Appl	ication Fee (Check One)		Action Taken:		
	e – New Application Request (project has not commenced)		Outstanding		
	00 – After-the-Fact Modification Request (submitted by owner)		Violation(s):	Yes	No
□ \$1	150 – After-the-Fact Modification Request (submitted by staff)				
Emai	l:	Home Phone:			
Cell l	Phone:	Work Phone:			
Neigl	nborhood:	Home Type:	□Townhouse □ Sing	gle Family [□ Duet
Dec	cription of Proposed Change(s): Attach additional page if nee	eded			T
203	22 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2				
TD1	Required Exhibits and Su	* * · · · · · · · · · · · · · · · · · ·		1: 11 /	e a
	supporting documentation listed below must accompany this ge. An application submitted without all required submission				
	w period will not commence until all required submissions are				
	its required by Fairfax County for the proposed improvements.				
REA	D AND CHECK ACCORDINGLY:				
	Colors – A sample of the color(s) to be used must be pro-	ovided for repair	nting or re-staining exi	sting impr	ovements and
	structural additions.				
	Color:	☐ Sample Incl	uded		
	Materials – A manufacturer's brochure and/or sample of all	finish materials	to be used for the exte	erior surfac	e of proposed
	improvements must be provided. Material:		3.3		
	wiateriai;	☐ Sample Incl	uded		
	Location and Dimensions – A site plan, drawn to scale, she	-			-
	including orientation with respect to the property lines, unit, ar storage sheds, fences, major landscape changes, and structural			ed for deck	s, patios, walls,
	Dimensions:				
			ciucu		
	Architectural Drawing and Landscane Plans - Detailed as	rchitectural drawi	inge or plane must be p	rovided for	r decks storage
Architectural Drawing and Landscape Plans – Detailed architectural drawings or plans must be provided for decks, stora sheds, any structural additions to the home and major landscape improvements which would change the topography of the					
	or landscape plan originally provided by the builder.	ape improvemen	would change	ine topogi	apily of the lot
	☐ Drawings Included	☐ Landscape H	Plan Included		
	Photographs – The inclusion of photographs is appropria	ate for exterior	lighting fixtures decor	rative object	cts and similar
	cosmetic additions to the unit or lot.	iii ioi omedioi i			und billing

Certification (Read and Initial Each Box Below)				
The proposed alteration submitted for approval shall not violate any of the provisions of the Building and Zoning Codes Fairfax County, to which the above property is subject. Further, nothing contained herein shall be construed as a waiver modification of any said restrictions.				
Where required, appropriate building permits shall be obtained from Fairfax County prior to the start of any construction. Nothing contained herein shall be construed as a waiver of said requirement.				
Owner understands and agrees that no work on this request will commence until written approval has been obtained from the ARC.	he			
Owner understands the ARC and KROC Staff reserve the right to set aside an application from any lot which has an outstanding citation, unless the application is directly related to resolving the citation.				
Owner understands and agrees that any exterior alterations undertaken before written approval is obtained may be assessed service fee. The service fee will be applied to the owners account if the application is not received within fourteen (14) do for a written notification to submit the requested application and supporting documentation.				
Owner further understands and agrees that any exterior alterations undertaken before written approval is obtained is not permitted and that the Owner may be required to restore the property to its former condition at Owner's own expense if such alterations are made and subsequently disapproved in whole or part. Further, owner understands that any legal expense associated therewith may be the responsibility of Owner.				
Owner agrees to give the ARC and/or KROC staff, express permission to enter on the Owner's property at a reasonable time to inspect the proposed project, the project in progress and the complete project.				
Owner agrees that if any alteration creates an negative affect on the existing drainage to neighboring properties and the common ground, the owner may be required to correct the drainage impact at their own expense.				
Owner understands that any approval is contingent upon the completion of alterations in a workmanlike manner and in accordance with the approved plan and specifications for said alterations.				
Owner understands that KROC prohibits the use of portable sanitary stations, and the installation of large construction dumpsters must have approval from the ARC.				
Owner agrees that nothing will be installed beyond the property line and no portion of this alteration will encroach on KROC common ground.				
Homeowner's Acknowledgment				
1) Owner acknowledges he or she is familiar with the architectural review requirements and procedures for the Kingstowne Residential Owners Corporation.				
Owner understands the authority to perform an alteration granted by this application will automatically expire if the work is not commenced within 180 days following approval, and completed 180 days following commencement of work, unless another time frame is specifically authorized in writing by the ARC.				
☐ Modification Already Exists Completion Date:				
Owner agrees to store construction materials only on his own property, rather than on common areas, easements or parking areas, to bear the cost of repairing any damage caused to such areas, and to remove all unused materials from public view within seven (7) days following the completion of work.				
Owner's Signature: Date:				

Submit Application to KROC Business Office:

Mail – 6090 Kingstowne Village Parkway, Alexandria, VA 22315

Email – <u>ARC@Kingstowne.org</u>

Fax – (703) 922-2713