

Certification
(Read and Initial Each Box Below)

- The proposed alteration submitted for approval shall not violate any of the provisions of the Building and Zoning Codes of Fairfax County, to which the above property is subject. Further, nothing contained herein shall be construed as a waiver or modification of any said restrictions.
- Where required, appropriate building permits shall be obtained from Fairfax County prior to the start of any construction. Nothing contained herein shall be construed as a waiver of said requirement.
- Owner understands and agrees that no work on this request will commence until written approval has been obtained from the ARC.
- Owner understands the ARC and KROC Staff reserve the right to set aside an application from any lot which has an outstanding citation, unless the application is directly related to resolving the citation.
- Owner understands and agrees that any exterior alterations undertaken before written approval is obtained may be assessed a service fee. The service fee will be applied to the owners account if the application is not received within fourteen (14) days of a written notification to submit the requested application and supporting documentation.
- Owner further understands and agrees that any exterior alterations undertaken before written approval is obtained is not permitted and that the Owner may be required to restore the property to its former condition at Owner's own expense if such alterations are made and subsequently disapproved in whole or part. Further, owner understands that any legal expense associated therewith may be the responsibility of Owner.
- Owner agrees to give the ARC and/or KROC staff, express permission to enter on the Owner's property at a reasonable time to inspect the proposed project, the project in progress and the complete project.
- Owner agrees that if any alteration creates a negative affect on the existing drainage to neighboring properties and the common ground, the owner may be required to correct the drainage impact at their own expense.
- Owner understands that any approval is contingent upon the completion of alterations in a workmanlike manner and in accordance with the approved plan and specifications for said alterations.
- Owner understands that KROC prohibits the use of portable sanitary stations, and the installation of large construction dumpsters must have approval from the ARC.
- Owner agrees that nothing will be installed beyond the property line and no portion of this alteration will encroach on KROC common ground.

Homeowner's Acknowledgment

- 1) Owner acknowledges he or she is familiar with the architectural review requirements and procedures for the Kingstowne Residential Owners Corporation.
- 2) Owner understands the authority to perform an alteration granted by this application will automatically expire if the work is not commenced within 180 days following approval, and completed 180 days following commencement of work, unless another time frame is specifically authorized in writing by the ARC.

Modification Already Exists **Completion Date:** _____
- 3) Owner agrees to store construction materials only on his own property, rather than on common areas, easements or parking areas, to bear the cost of repairing any damage caused to such areas, and to remove all unused materials from public view within seven (7) days following the completion of work.

Owner's Signature: _____

Date: _____

Submit Application to KROC Business Office:
Mail – 6090 Kingstowne Village Parkway, Alexandria, VA 22315
Email – ARC@Kingstowne.org
Fax – (703) 922-2713